

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS  
COMPLAINTS COMMITTEE MINUTES  
November 14, 2024**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on November 14, 2024.

**MEMBERS PRESENT**

Beverly Martin  
Denise Hutchins

**DPL STAFF**

Robert Brossart, Board Administrator

**MEMBERS ABSENT**

Jake Roberts

**LEGAL COUNSEL**

Sara Janes, OLS

**OTHER**

Marisa Neal  
Kim Sheppard  
Selena Smith

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**CALL TO ORDER**

Beverly Martin called the meeting to order at 3:06 p.m.

**APPROVAL OF MINUTES**

Denise Hutchins moved for the approval of the October 17, 2024. Beverly Martin seconded motion. Motion carried.

**LPC INVESTIGATIONS – See Below**

**COMPLAINTS COMMITTEE**

Ms. Janes requested the Board enter closed session, pursuant to KRS 61.810(1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss complaints. So moved by Beverly Martin, seconded by Denise Hutchins, which carried. The board entered closed session at 3:09 p.m.

Denise Hutchins made a motion to leave closed session at 4:14 p.m. The second by Beverly Martin was carried. No action was taken during closed session.

**INVESTIGATIONS**

- None

**COMPLAINTS COMMITTEE**

Clinton Investigations provided progress update on current investigations.

MNN Investigations provided progress update on current investigations.

- 2024LPC-00032 – Recommend refer for investigation to Clinton.

- A.M. Emails – Recommend material be referred to the existing open complaint file and held for submittal to FFD evaluator who is awarded the contract.
- M.W. Board Complaint – Recommend counsel correct errors in the complaint and submit for the chair’s signature in compliance with the October 20, 2024, Board vote to file the complaint. Additionally, Complaint Committee recommends a C&D be sent to M.W. to cease providing these trainings until they are current and board-approved after counsel determines whether the board is authorized to do so under these circumstances.
- Applications Committee Complaints - Complaints should be revised to be consistent with prior board complaints with similar allegations. Committee cannot recommend the complaints, as drafted, be approved. Committee suggests Application’s Committee make a motion for board complaints be filed against C.F., D.L., D.W., K.G., S.M., and T.A. and if the motion has a 2nd and passes, board counsel make the appropriate revisions to the complaints and submit for the chair’s signature to proceed with the complaint.
- 2022-LPC-00002 - Hold for receipt of Investigation Report.

**ADJOURN**

Denise Hutchins motioned to adjourn at 4:15pm, seconded by Denise Hutchins. Motion carried.